

 <p>SILK MARK INDIA <i>Your Assurance of Pure Silk.</i></p>	<p>SILK MARK ORGANISATION OF INDIA CENTRAL SILK BOARD 28/22, K.K. SALAI, KAVERI RANGAN NAGAR SALIGRAMAM - CHENNAI – 600 093. PH. (044) 23760106 / 23764774</p>
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No. CSB/RO(CH)/9(7)/2017-18/SMOI/

Date: 26.11.2016.

To

Sir,

Sub: Inviting quotation for printing and Supply of Calendar 2018 – Regarding.

I am to refer to the subject cited above and to inform that, this Office is interested in printing of Calendar 2018 as per the specifications and quantity given below :-

Sl.No	Particulars	Specification	Quantity
1	Printing and Supply of Calendar 2018:- a. Single side. b. Double side.	Size: 30 x 20 inches with details of Silk Mark/CSB Logo with address to be printed at the top in colour. 2. Paper to be used for printing: Maplitho with 70 GSM.	2,000 Nos.

Therefore you are requested to quote your lowest rates for the same. The terms and conditions are as follows.

1. Rates and applicable GST : The parties who are interested may quote their rates both for printing and supply of Calendar **in Single and Double side printing** along with the applicable GST in their quotation for evaluation.
2. Escalation Charges: No escalation charges will be admitted during the period of the validity of the quotation.
3. The rates quoted should be valid for a period of 90 days from the date of quoting the rates.
4. The quotation should be sealed and superscribed as **“quotation for printing & supply of Calendar 2018”** and to be addressed to the Nodal Officer, Silk Mark Organisation of India, No.28/22, K.K.Salai, Kaveri Rangan Nagar, Saligramam, Chennai 600053.
5. The **last date for receipt of quotation is on 15.12.2017 (up to 2 PM.)** and the quotation will be **opened on the same day at 4.00 PM** by the committee constituted for the said purpose. The interested parties or their authorised representatives may participate at the time of opening the quotations.
6. The Calendars should be printed legibly , properly binded and packed and to be supplied to it's Office at No. 28/22, K.K. Salai, Saligramam, Chennai - 600 053.
7. No Advance will be paid to the parties for printing and supplying calendars. The payment will be made only on receipt of the satisfactory supply of Calendars in time after deducting the TDS if any.
8. The undersigned reserves the right to accept/reject any quotation/quotations without assigning any reasons thereof.

Yours faithfully,

Sd./-

(D. Kirubakaran)

Joint Secretary (Tech.) &
Nodal officer.